

# ADMINISTRATIVE COUNCIL

March 17, 2021

PRESENT: Julie Potter, Autumm Brazel, Amanda Gustafson, Larry Perkins, Bill Mather, Thaine Hopkins, Dr. Dwight Van Genderen, Barb Ryon, Pastor Ed Frank and Jean Murray.

Doc called the meeting to order, and Pastor Ed opened with prayer. The minutes of the February meeting were reviewed and were approved as written.

The following reports were presented:

**Trustees:** Bill Mather reported that the new audio/visual system has been installed, except for stage jacks. When everything has been installed, Pastor Ed and Brad Rubel will be shown how to get our worship service onto Facebook live. There were some changes in the original package; one of them being that we'll have only 1-24" monitor instead of 2. This is the monitor that is located at the back of the church to monitor the filming. Amanda asked about payment-we have \$9000 available and will need an additional \$4200. Thaine mentioned borrowing this amount from the Restricted Fund, and then paying that back. Don Hertz recommended using the old camera as a security camera, to be mounted in the front entryway, and projected to Autumm's computer.

**Staff Parish:** Amanda Gustafson reported that they had met recently to meet Pastor Deb Parkison. The Varina church has suggested moving their morning worship time so they can have more time with the pastor after church. They (Varina) will discuss this at their next Administrative Council meeting.

**Missions:** Barb Ryon reported that there was a total of 588 Layettes that were taken to Haiti recently.

**Worship:** Autumm Brazel reported that volunteers are needed to be liturgists. Discussion was held on whether Pastor Deb will be using liturgists.

**Christian Education:** Autumm Brazel reported that she has been contacting people from the other churches regarding Vacation Bible School. Autumm then thanked Barb Ryon for her years of service to the Puppet Ministry. Autumm will be putting together a few routines for the puppets, and Amanda Gustafson volunteered to help her with this.

**Church Camp:** Autumm Brazel reported that the brochures for camp have been distributed, and she reminded everyone that financial aid is available.

**Youth:** Thaine Hopkins reported that he had attended their recent Board meeting, and according to Angie, their trip to Haiti is being planned for the first of August. Depending upon the size of the group, Ken DeYoung may be able to fly them there himself.

**United Methodist Women:** Julie Potter reported that their booklets haven't been completed yet. She talked to Angie Sobotka, and they decided that because of the recent lifting of Covid restrictions, they would only be able to meet in April and May. So they've decided to wait it out for a while longer, and start meeting again in September, with their first meeting being on September 2.

**United Methodist Men:** Larry Perkins reported that they had met recently for breakfast and a short program. They are donating \$800 to the Ministerial Emergency fund and \$800 to the Youth Group.

**Communications:** Autumm Brazel reported that she needs a new hard drive in her computer. Scott Coleman will come to work on it sometime soon.

**Pastor's Report:** Pastor Ed reported that he has 2 weeks of vacation left, which will cover 2 Sundays. Dan Keene from Varina will come and preach on May 30. Pastor Ed may also take off Sunday, April 18. This is Confirmation Sunday in Varina and he'd like to spend that time in Varina. He reported that 2 weeks ago, the hard drive in his computer crashed. Last Sunday's service was recorded with the new Audio/Visual system, and it's very easy to use. It also transmits a much clearer, crisper picture. He mentioned maybe needing to go to a faster internet speed at the church in the future.

**New Business:** Autumm Brazel wondered if we could open up the nursery again. Pastor Ed thought that it would be OK to open it up again. Discussion was held on starting coffee fellowship again. Pastor Ed is going to review the Covid-19 guidelines to see if there's some way to start this fellowship up again.

**Treasurer and Finance:** Thaine Hopkins presented the February Operating Statement. He made 2 apportionment payments last year, and has made a payment in February of this year. He also plans to make a payment this month. Since the Varina church pays 11% of the salaries, he sent them 11% of the PPP that was received from the Covid-19 stimulus. Contributions have remained the same, even through the Covid-19 shut-down, and our giving is up from this same time last year. Thaine's printer also went out.

Barb made a motion to adjourn the meeting, seconded by Autumm.

Administrative Council Secretary,

Jean Murray